

**Premia UK Services Company Limited – Role profile
Reinsurance Accountant**

Overview	To take responsibility for reinsurance accounting for Syndicate 1884 and ensure that the RI system and general ledger are consistent and reconciled.
Key responsibilities (for inclusion in job description)	<ul style="list-style-type: none"> • Perform a reconciliation between XL Pro and Tandem (monthly) and SUN (quarterly) • Identify and validate all reconciling items • Suggest improvements to RI processing to reduce and, where possible, eliminate reconciling items • Ensure that any reconciling items relating to the opening RITC position are resolved in the relevant systems and thus eliminated from future reconciliations • Reconcile RI aged debt and other reports produced by the RI team to finance records • Produce QMA 710 and RI elements of QMA 810 forms quarterly, with assistance from the RI team • Produce group reporting equivalent QMA 710 quarterly • Assist with other RI accounting issues as they arise
Skills & experience profile	<ul style="list-style-type: none"> • Accounting or audit background (not necessarily qualified) with strong technical reinsurance skills • Lloyd's experience preferred • XL Pro experience highly desirable • Able to work independently • Effective communicator both within and outside finance
Company's values	<ul style="list-style-type: none"> • Bold "We are ambitious and passionate about our future" • Expert "We use our specialisms and expertise to get things done" • Innovative "We embrace change and continually seek to improve the way we do business" • Accountable "We are outcome focused and deliver on promises" • Honourable "We act with integrity and aim to do the right thing" • Inclusive "We encourage participation and value all contributions"